



Student Financial Aid Records

- Financial Aid Informational Records
- Financial Aid Reports

Student Health and Counseling Services Records

- Substance Abuse Program Administration Records

Student Life and Student Affairs Records

- Intramural Sports Records
- Student Associations and Organizations Records

For more information about transferring archival records, contact your University Archivist or university records officer:

<https://archives.ncdcr.gov/government/retention-schedules/university-schedules>

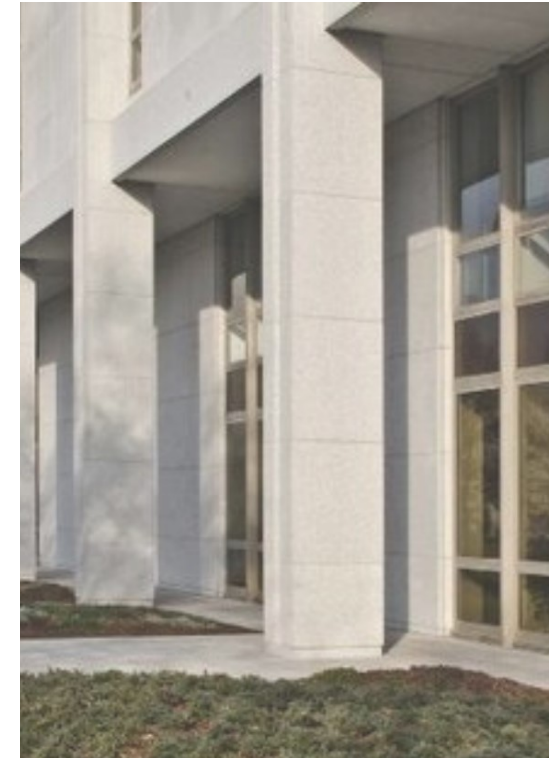


NC DEPARTMENT
OF NATURAL AND
CULTURAL RESOURCES

For more detailed descriptions of these records, the retention and disposition schedule is available at <https://archives.ncdcr.gov/documents/university-north-carolina-general-records-retention-and-disposition-schedule>



January 2021



Archival Records in the 2021 UNC System General Records Retention and Disposition Schedule



Administrative Records

Accreditation Records
Activities and Events Records
Administrators Records
Awards and Honors Records
Calendars
Committee, Council, and Task Force Records
Conferences, Training Programs, Lectures, and Workshops
Exhibit Records
Faculty Governance Records
Governing and Advisory Board Records
Government Affairs Records
Historical Memorabilia
Media Production Records
Policies and Procedures
Project Documentation
Publications
Publicity Recordings
Public Relations Records
Reports
Self-Study Records
Speeches, Statements, and Addresses
Staff and Faculty Meeting Records
Strategic Plans
Surveys
University Code

Development & Alumni Records

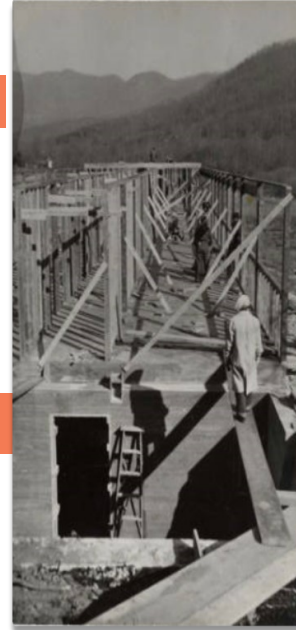
Alumni Association Records
Annual Giving Fund Records
Capital Campaign Records
Endowment, Foundation, and Trust Agreements
Friends Groups or Advisory Boards
Major and Planned Gifts
Scholarships and Awards

Facilities Records

Blueprints, Plans, and Drawings
Building Use
Capital Improvements Records
Energy Studies

Financial Records

Budget Records



Grants and Research Records

Grant Records
Institutional Review Board Operations Records
Student Organization Grant Records
University Research Council Records

Legal Records

Copyright, Patent, and Trademark Records
Legal Counsel Records
Litigation Case Records
Property/Real Estate Records
Student Legal Services Records

Library, Archives, and Museum Records

Loan Records

Personnel Records

Bibliographical File
Civil Rights Records
Employee Suggestions and Surveys

Student Academic and Curriculum & Instruction Records

Class Schedules
Commencement Records
Course Catalog
Course Proposal and Development Records



Student Athletics Records

Athletic Program Administration
Coaches' Records
Event and Promotional Recordings
Sports Information